



RAMONA HIGH SCHOOL

7675 Magnolia Avenue

Riverside, CA 92504

(951) 352-8429

TRANSCRIPT REQUEST FORM

If you are still attending Ramona High School and need a transcript for a college or scholarship, see the Registrar in the Guidance Office. If you graduated prior to 2003, you will need to obtain your transcript from the District Records Office at (951) 352-1200.

If you have already graduated and need a transcript, please print & complete this document. Mail or fax the form along with a copy of your driver's license.*

Address for Mailing:

Fax Number: (951) 328-2534

Transcripts
Ramona High School
7675 Magnolia Ave
Riverside, CA 92504

Transcripts will not be processed with incomplete or illegible information. Please allow 2 business days for processing. Questions or requests for additional information should be emailed to: cvelazquez@usd.k12.ca.us

PLEASE PRINT

Name while attending high school: _____

Year of Graduation: _____ Date of Birth: _____

Phone: _____ Email: _____

Official or Unofficial (official transcripts are envelope sealed and are unofficial if opened)

Circle one

Mail Transcript _____ Hold in Guidance Office for pick-up _____

Mailing address: (where you want your transcript mailed)

School or other recipient _____

Street: _____

City, State, Zip Code: _____

***Reminder:** If faxing or mailing request - Don't forget to include a copy of your driver's license!